



## CODE OF PRACTICE

NZ Register Of Holistic Aromatherapists Inc, PO Box 2214, Stoke, Nelson 7041.  
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This Code of Practice aims to set out the basic standards which the New Zealand Register of Holistic Aromatherapists expects its Members to maintain. This Code of Practice lays down minimum standards necessary for Members of the Register. Clients who attend a registered practitioner should expect a professional approach by the Practitioner, and this professionalism should be reflected in the equipment, furniture and premises.

### 1. **Insurance:**

If required by law, adequate professional liability and professional insurance must be held by all practising members.

### 2. **Premises:**

Consultation and treatment rooms must be clean, adequately lit, adequately ventilated and in a good state of general repair.

A washbasin with a hot and cold water supply and toilet facilities should be available.

If the consultation and treatment rooms are not directly accessible from the street, all entranceways and stairs must be adequately lit and kept clean.

### 3. **Personal hygiene:**

The Aromatherapist must ensure that her/his health and personal hygiene are such as to cause no danger to the client.

### 4. **Client Register and Remuneration:**

A card index or suitable means should be set up to register client names, addresses and other relevant information, including dates of attendance, essential oils used – and kept in a secure place to maintain confidentiality.

The member shall be due reasonable remuneration only as and when appropriate for services provided.



**5. Important Notes:**

It is the responsibility of the practising Aromatherapist to observe any local by-laws concerning the therapy undertaken. In addition, all necessary legal (pharmaceutical and cosmetic) requirements must be complied with regarding all materials used and stored, purchased complete or assembled and labelled on practice premises.

The Register expects members not to presume specialist knowledge outside their training. Thus, for example, members must be wary of advising on the skin and bodily ailments outside the limitations of their specialised knowledge.

No Aromatherapist shall dispense essential oils for internal ingestion. nor shall any Aromatherapist advocate or promote such essential oils use unless the practising Aromatherapist has medical qualifications or the equivalent qualifications in the natural therapies.

**6. Liaison with other professionals:**

Liaison with other professionals should be of a cooperative and sharing nature.

**7. Public Relations, Advertising and Articles promoting the NZROHA:**

A Member who wishes to advertise, promote or give a press release on behalf of the Register will submit their promotion to the Executive Committee before publication, enabling the Register to keep a high standard.

**8. Investigation and Dismissal:**

Any member who breaches this code shall be subject to investigation and on being found in breach of the Code of Practice dismissed from the Register.

NZROHA Code of Practice is for Members only and is displayed in their treatment environment for their clients to read. Any person considering that the above Code of Practice has been breached should address their complaint in writing NZ Register of Holistic Aromatherapists Inc.