

**NELSON SOUTH SWIMMING CLUB INC.
COMMITTEE MEETING MINUTES**

DATE/TIME Monday 16 September 2019, 6:15pm

VENUE Duncan Cotterill

PRESENT Glen, Paul, Dave. Sloane, Hamish, Danie, Tracey, Ngaire

APOLOGIES Steve Bryant, Grant Old

Moved/Seconded

Health and safety moment: Be mindful - Accidents do happen, Covers at riverside – covers coming off before we leave. Swimmers to come down a designated side to leave.

HEAD COACH REPORT: Glen has contacted most seahorses around training changes. Looking at 3 sessions per week – timetable will need tweaking to accommodate this. Numbers will increase with summer weather and swim school promotion. Discussed lane space around timetable. More discussion later in GB. PD proposal – distance camp. Ngaire inquired around timing of break for all squads. Afternoon sessions request for pool space till 7pm.

MINUTES OF LAST COMMITTEE MEETING

The minutes of the committee meeting of 19/08/2019 were confirmed as a true and accurate record.

Ngaire/Danie

EXECUTIVE DECISIONS TO BE RATIFIED: Moving forward payments to be made in following month from Treasurers report will be ratified not retrospective payments which have been completed.

Sloane/Tracey

PRESIDENTS REPORT: Report tabled as read. Points to be discussed further in GB

TREASURER'S REPORT: Discussion around invoice from Duncan Cotterill and payment of this. Report tabled as read. Passed as an accurate record

Dave/Danie

RECORDER'S REPORT: NIL

CLUB CAPTAIN'S REPORT (incl Coaching Liaison): Report tabled as read

GENERAL BUSINESS:

***Performance review: 2017/2018** – Chad had discussions with Glen during this period. Paul to discuss with Chad what previous involvements happened. Ngaire, Paul and Chad to get together around 2017/2018 period. Committee had previous input into the decision about payment. Report to committee and final decision will be made. Need some structure around KPI's and the formulation of this. Glen up for re-negotiation on conditions also.

*Discussion around Delys relieving for Talya and Glen in next few weeks. Hamish to look at a casual contract for Delys – with expectations around coaching standards. To be in place to be able to have anyone as a reliever. All committee in agreement of using Delys as a casual.

***E-resolution** – dated Tuesday 3rd September to Rata Foundation – was circulated and approved by all committee members at that time. Ratified by committee at this meeting. Approved to apply to rata Foundation for operating costs.

Tracey/Danie

***Allocation of Roles** to be carried over to next meeting.

***Social media:** Bulletin to be distributed to members and sponsors - Dave has done one recently – used Sway. Discussed need for regularity – all agreed needs to be 2-3 monthly. Use of Facebook for promotional purposes. Email main form used for club communication. Suggestion of Team Managers to text blurb around sessions, results, news bites to Danie/Glen for posting at/after meets. Appointment of a Social Media liaison person to be carried over to next meeting.

***Health and Safety** – Simon Claridge has kindly offered his assistance during the next school holiday period to co-ordinate the work currently done and help piece together documents. All recent work and information to be forwarded to Simon – meet with Paul – compile a H&S policy, hazard list, to begin with - prioritise. Access to google folders for Simon for past workings. Need this actioned quite quickly – before Hampden Street pool use begins.

***Lane space summer** – Want to put into a contract (terms of use) about temperatures, water quality, equipment and cleaning. Paul to write letter to pool committee around our request for lanes and times. Agreed to go with Glen's current summer timetable for basis of lane space request. Club too big for full training of all squads however Friday nights to be an option for all squads to meet up. – Whole pool - Every morning 5:45-7:45, Friday afternoons 4:30-8:30pm, 4:30-7.00pm Mon – Thurs afternoons 3 lanes, Saturday mornings 6:30-10am. Pricing? Specified last season \$400 per week. Want to begin 21st October 2019.

Pre- season BBQ – to speak to membership. Encourage more officials – desperately need more to train in order to run our own official meets.... **time and date?**

Dave discussed the minutes from the pool committee meeting. Paul and Glen attended. Pool cleaner - it is locked in the clubrooms as found outside. School may use however need to care for it.

Eyelets – school getting quote from TM however should hold for this season.

Time stated in minutes that NSSC require pool was incorrect – Mon - Fri morning 5.45 – 7.45am.

Committee discussed not our responsibility to pay for heating... should be included as we paying to use the facility. Discussed issues faced last year around the spot pricing and excessive bill – however not NSSC liability.

Committee discussed professional development for Glen – Distance Camp in Auckland – After NZSC – Has been invited by SNZ. Use as PD and not Annual Leave. Agreed by Committee this to be actioned.

MEETING CLOSED – 820pm

NEXT MEETING : 21st October