

## **Assets Policy**

## Background:

From time to time the Marlborough Orienteering Club (the Club) may be approached by various organisations, education facilities and persons to 'borrow' equipment belonging to the Club. The following policy must be followed when considering lending Club assets.

## Policy:

- 1. The Club can loan equipment to other Orienteering Clubs for the purpose of running events where any orienteering club member may attend.
- 2. The Club Committee may consider requests to lend equipment to other clubs or organisations (outside of Orienteering) and agree on a hireage fee applicable.
- 3. The party borrowing the equipment does so on the understanding that it is the borrowers responsibility to replace or pay to the club the value to re-purchase that equipment should any equipment be lost or damaged. The value of the equipment will be agreed by the committee
- 4. A member of the Club must be present at an event where the electronic equipment has been loaned out to groups not affiliated with Orienteering New Zealand (ONZ).
- 5. The Club will only lend electronic equipment for the purpose of promoting navigational sports.
- 6. To protect the integrity of the club any software that is licenced to the Club cannot be used by any other group, unless they are named on the software licence agreement.
- 7. The Clubs trailer and/or other equipment may be leant to another orienteering club to support an event.
- 8. For transparency this policy should be shared with any party that requests to borrow the clubs equipment

## **Review:**

This policy shall be reviewed from time to time as the MOC Committee sees fit.