

**Katherine Mansfield Birthplace Society  
Incorporated  
Performance Report  
For the year ended 31 December 2024**



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**KATHERINE  
MANSFIELD  
BIRTHPLACE**

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**TE PUAKITANGA**  
THE FIRST PLACE OF THE STORYTELLER

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Katherine Mansfield Birthplace Society Incorporated  
For the year ended 31 December 2024

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## Entity Information

Katherine Mansfield Birthplace Society Incorporated  
For the year ended 31 December 2024

### Legal Name of Entity

Katherine Mansfield Birthplace Society Incorporated

### Entity Type and Legal Basis

An Incorporated Society registered under the Incorporated Societies Act 2022 and a charity registered with Charities Services under the Charities Act 2005

### Registration Number

CC30394

### Entity's Purpose or Mission

To inspire and influence current and future generations through the life and literature of Katherine Mansfield and the house, garden, and collection at 25 Tinakori Road.

To care for a nationally significant historic place on behalf of Aotearoa New Zealand that celebrates Katherine Mansfield and her creative legacy through an engaging visitor experience and dynamic public programme.

### Entity Structure

The Society operates under a constitution which provides for the membership to elect a Board. The Board is charged with giving effect to the aims and objects and exercising the powers as set out in the constitution.

Members of the Board comprise:

President - Alexander McKinnon

Vice-President - Victoria Spackman

Treasurer - Graeme Kershaw

Michael Kelly, Judith Langridge (until 16 May 2024), Helen Lloyd, Lynette Townsend, John Rogers, Matthew Ross

Director - Cherie Jacobson

### Operational Structure

The Society employs a Director, House Co-ordinator and Accounts Officer to carry out the day-to-day operations of the House & Garden, and Weekend Hosts.

### Main Sources of Entity's Cash and Resources

The Society raises funds from House entry fees, shop sales and fundraising events and receives operational funding from an annual Wellington City Council grant and other grants from various donors for project-specific purposes and activities.

### Main Methods Used by Entity to Raise Funds

The Society raises funds from various activities / events.

### Entity's Reliance on Volunteers and Donated Goods or Services

The Director is responsible for the recruitment and management of a dedicated and generous body of volunteers who carry out unpaid tasks in the house and garden and during fundraising activities.

The Board members volunteer their time and expertise to their governance roles and assist with the management of events and administration as required.

### Additional Information

Patron - Dame Fran Wilde DNZM QSO

Vice Patrons - Dame Kate Harcourt DNZM, Dame Jane Campion DNZM,

Witi Ihimaera DCNZM QSM

### Physical Address

25 Tinakori Road, Thorndon, Wellington, New Zealand, 6011

### Postal Address

PO Box 12006, Thorndon, Wellington, New Zealand, 6144

### **President's Report for 2024**

I'm delighted to report on another year of vibrant activities for the Katherine Mansfield Birthplace Society (KMBS). Economic conditions have been difficult, and that affects even small museums like ours, but careful stewardship and plenty of energy from the staff and volunteers at the house delivered a good financial result alongside well-attended events and ongoing operational improvement.

### **Visitation and Membership**

Visitor numbers to the house were down about 20% for the year vs FY23, with the fall-off especially noticeable in international visitors. This may in part be due to the higher profile we had in 2023 with the centenary celebrations. But it also seems correlated to broader New Zealand tourism rebound difficulty, and potentially to the declining cruise ship numbers to Wellington, which started to drop off in the summer 24-25 compared to the year prior.

On the positive side of the ledger, Cherie, our Director, and Catherine, our House Coordinator, do a lot of work to encourage and then facilitate school visits. These are illuminating for the students involved, useful for the teachers and help bring Mansfield to new audiences that will hopefully retain some affinity for her and her work for the rest of their lives.

In 2023 we welcomed a total of 844 people as part of school and tour groups, 23% of our overall visitors.

Like many membership organisations, our membership numbers are not as high as they were in the early days of KMBS, but we have maintained a steady number of around 90 members since 2023, happily an increase on around 65 in the immediately preceding years. We hugely appreciate the vital support of our members, both financially and as attendees of events and activities.

### **Staff and Volunteers**

As has been mentioned above, we are fortunate to have Cherie Jacobson as our Director and Catherine Miller as our House Coordinator. They are supported by James Tripe overseeing the accounts, as well as Eiréann Diggins and Ailish Wallace-Buckland supporting as Weekend Hosts. Caroline Bardua, Amy Wilkin and Eboni Glatz complete the complement as Casual Hosts to provide cover when needed.

We have a wonderful group of volunteer tour guides who lead adult groups on engaging tours of the house, sharing their impressive knowledge not only of Mansfield's life and writing but the history of Wellington and life in a Victorian household. We also benefit from the contributions of an incredibly loyal and generous corps of volunteers who make sure the garden looks as good as it does.

As can be seen from below, this small team runs a whole small museum, making a little go a long way.

### **Our Public Events**

A full list of all events for the year is included under the 'Statement of Service Performance'. As usual this shows how busy the team has been with such a wide variety of activities. I'd like to mention a few here:

- The annual Mansfield Short Story Award for secondary students in the Wellington region is a mainstay for us, kindly supported by the Gay Saker Bequest and the Oroya and Melvin Day Trust. This year novelist Brannavan Gnanalingam agreed to judge and the prize was awarded to Siobhán Costello, from Samuel Marsden Collegiate School.
- Our Director co-curated an exhibition at the National Library, *A Child of the Sun: Katherine Mansfield's Last Year*. This had a fabulous collection of Mansfield artefacts and photos. It was both a moving tribute to Mansfield's bravery in her last year but also a strong promotion of her at this national institution. Congratulations to Cherie and co-curator Dr Fiona Oliver for a job well done.
- We hosted the exhibition *Mothers: The Hull of a Canoe* throughout the house from September to December last year. This was curated by 2024 Parkin Scholar Lily McCowan. This was an experiment by us, using the whole house for contemporary paintings, displayed against our historic backgrounds. It was a great success and something we hope to repeat. Thank you, Lily.
- In September we hosted our major annual fundraiser, 'Talking Books'. This year Cherie interviewed Emily Perkins, who weeks earlier had won the Jann Medicott Acorn Prize for Fiction at the Ockham New Zealand Book Awards for her novel *Lioness*. Emily was an engaging and witty interview subject and the evening was enjoyed by around 160 people. Thank you to Samuel Marsden Collegiate School and Hunter's Wines for their support for this event, now over several years.

### **The House and Garden**

As everyone in Wellington knows, looking after a house here is troublesome but hopefully worthwhile. We make small improvements each year and in FY24 the vigilant may have noticed a new gate, the return of brass lettering to the fence and restored garden benches.

Numerous other small jobs are undertaken too, and every one of them seems to reveal something else that needs doing. We endeavour to maintain the building at a standard of which all members can be proud.

Frank Jansen from Sunshine Gardening oversees the gardens alongside our volunteers. We are very grateful to them all. The success of the regular plant sale shows how warmly people feel about this beautiful green space while the medlar jelly (thanks to our medlar magician Mary Tuohy) also sells out.

### **Collection Management**

As with any business, a lot of work occurs in the background to keep the operations for visitors working smoothly. Maintaining the collection is a big part of this. I mentioned last year that we had a process underway to ensure all items are appropriate to the house. Like a lot of museums and galleries, we have a collection larger than we can display.

For anyone who doesn't know, in 2019 when the house was refreshed, everything was moved into two storage units and only the best examples were brought back, leaving a lot of items in storage – from tables to chamber pots. We don't want to hold more than we can use, but we also strive to use best practice in deaccessioning: including trying to track down original donors or their descendants and offer items no longer required back to them.

This can take some serious detective work involving probate files and a lot of online searching. In August 2024, we finally managed to move the remaining items into one much, much smaller storage unit, saving us money. This has been a huge task and a big thank you to Catherine who has done a lot of work on this project.

### **Cherie's Fellowship**

We received the good news in late 2024 that Cherie had won a prestigious Winston Churchill Memorial Trust Fellowship to support professional development overseas. Cherie will use the trip to research historic house museums in the UK. Cherie departs just before our AGM in 2025 and will report back on her findings next year – but you will also see updates popping up on our social media and in our newsletter.

The award is a great tribute to Cherie's skills, knowledge and professionalism. Congratulations Cherie, and *bon voyage* .

### **Financial Performance and Position**

We made a deficit of just under \$4k in FY24. This was down significantly on last year's surplus of close to \$18k. The 2023 accounts were overall distorted by higher revenue and expenses for the centenary however the main reason the 2023 net result was so much higher was release of c \$23k of funds already raised to the income statement for fence repairs. It is worth noting the bottom line is net of depreciation and so on a cash basis we were positive c \$17k in 2024.

We are happy with performance though always on the lookout for ways to improve our sustainable revenue. We have good liquidity, however, with about half the cash on hand.

### **Sponsors and Supporters**

Our major funder is the Wellington City Council. They provide around \$130,000 a year. We are grateful for this; without it, survival in our current set-up would be difficult. We hope we provide good value to the city in return.

We are also generously supported by:

- The Oroya and Melvin Day Trust
- The Katherine Mansfield Endowment Trust
- As mentioned above, Samuel Marsden Collegiate School and Hunter's Wines especially for the annual 'Talking Books' event.
- This year we have been especially grateful to BECA engineers for a significant in-kind donation to support us researching further climate control improvements to the house.
- We were surprised and delighted to receive a generous bequest from Mary-Annette Hay (1925-2024). Mary-Annette was a lover of the arts as well as a creative herself. She was also a passionate Wellingtonian who believed in the importance of local treasures like Katherine Mansfield House & Garden, so we thank her and her family for this contribution to caring for our Category I Historic Place and its collection.

### **The Board and Patrons**

The Society and house is overseen by a Board that includes Victoria Spackman ONZM as Deputy Chair and me as Chair. John Rogers and Michael Kelly joined last year and were elected at the 2024 AGM. We have since had Helen Lloyd join. Helen brings experience in fundraising through her role as Partnerships Manager at Te Papa, but also has a background in museum education.

Lynette Townsend and Graeme Kershaw (our Treasurer) both left in early 2025 after five years of service each. Many thanks to them both. Matt Ross, an executive with Morrison and Deputy CFO of Infratil, has joined us as replacement Treasurer.

Thank you to everyone that has helped with governance over the past year. As with other smaller organisations, there is much more to it than turning up to Board meetings. John and Michael especially have made big technical contributions to the work of the house this year and been an enormous support to Cherie.

Victoria, Helen, Michael, John, Matt and I all offer ourselves for election.

We are honoured to have Dame Fran Wilde DNZM QSO as our Patron, and Dame Kate Harcourt DNZM, Dame Jane Campion DNZM and Witi Ihimaera DCNZM QSM as our Vice-Patrons. Thank you.

### **The Year Ahead**

I have referred above to work on the house's air conditioning. We are hopeful of being able to make some improvements, supported by a major donation. Work on this has been ongoing for several months and requires careful alignment with the heritage values we are trying to protect.

We always want to improve the house's operational efficiency as well as find new ways to engage with people on Mansfield. We look forward to welcoming Cherie back, brim full of new ideas, later in calendar 2025. In the meantime, the house will be in Catherine's capable hands.

Thank you to all for your support of the house and garden over the year. It is much appreciated.

### **Alexander McKinnon**

President, Katherine Manfield Birthplace Society Inc

**Approval of Financial Report**  
Katherine Mansfield Birthplace Society Incorporated  
For the year ended 31 December 2024

The Governing body is pleased to present the approved financial report including the historical financial statements of Katherine Mansfield Birthplace Society Incorporated for year ended 31 December 2024.

APPROVED

Alexander McKinnon

President



Date: 18 June 2025

Matthew Ross

Treasurer



Date: 18 June 2025

## Statement of Service Performance

Katherine Mansfield Birthplace Society Incorporated  
For the year ended 31 December 2024

### Description of Entity's Outcomes

To inspire and influence current and future generations through the life and literature of Katherine Mansfield and the house, garden and collection at 25 Tinakori Road.

<b>Account</b>	<b>2024</b>	<b>2023</b>
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### Description and Quantification of the Entity's Outputs

Visitor and audience engagement within a writer's museum.

Domestic Visitors:	2,804	3,477
International Visitors:	873	1,141
House Entry Fees:	\$ 16,676	\$ 22,261

Volunteers continue to provide valuable and generous support across all of the Society's activities:

	<b>2024</b>	<b>2023</b>
Front of House and tour guide volunteers:	865 hours	811 hours
Garden volunteers:	120 hours	120 hours
Board Members: *	1,000 hours	1,000 hours

\* Estimate only as individuals with Officeholder responsibilities carry added work requirements and much of those individuals' activities are carried out away from the House.

### Events and Activities

Meet the Medlar (28 May): A public talk held at the Queen Margaret College auditorium. British orchardist Jane Stewart presented via Zoom from Norfolk, England, and discussed the unique medlar fruit and her 2023 book 'Medlars: Growing and Cooking'. Attendees were able to sample KMHG's own medlar jelly, which is made each year by a volunteer, and is sold in the giftshop.

2024 Mansfield Short Story Competition: Our annual short story competition for Year 12 and 13 students from the Wellington region was held during July and August and judged by writer Brannavan Gnanalingam. The awards evening took place on 26 September at the Alexander Turnbull Library. Each finalist was presented with a certificate and book and the winner (Samuel Marsden Collegiate School student Siobhán Costello) was presented with a \$500 prize. The competition is supported by a bequest from Gay Saker, a former English teacher, and this year the awards evening was also supported by the Oroya & Melvin Day Charitable Trust.

A Child of the Sun: Katherine Mansfield's Last Year (9 August-9 November): Held at the National Library, this exhibition was co-curated by Dr Fiona Oliver and KMHG Director Cherie Jacobson. The exhibition explored the last year of Katherine Mansfield's life through original manuscripts, photographs and the personal objects she treasured. A highlight was Mansfield's beautiful silk shawl that had received careful conservation treatment to enable it to be displayed. The exhibition was very well received and resulted in good publicity for and extra visitors to KMHG.

VISA Wellington on a Plate: Cooking with Katherine Mansfield (25 August): Beginning with a guided tour of KMHG, attendees then participated in a cooking class with pastry chef Max Loh to create éclairs and profiteroles inspired by Mansfield's writing. This sold-out event finished with a tea party in the Canapé Company dining room.

Happy 100th Birthday Janet Frame! (28 August): A collaboration with the Wellington Writers' Studio to celebrate another of Aotearoa's most significant writers on the centenary of her birth at an informal gathering with readings of her work.

A Lioness of Literature: Talking Books with Emily Perkins (3 September): This was the sixth in a series of Talking Books fundraising events that have previously featured Bill English, Jacinda Ardern, Karen Walker, Jane Campion and Annabel Langbein. Around 160 attendees came to enjoy nibbles and a glass of bubbles and hear Emily chat about books, writing and creativity. The audience had an opportunity to meet Emily and have books signed afterwards.

Mothers: The Hull of a Canoe (12 September-1 December): In this exhibition, which extended beyond the Exhibition Room and into the house, 2024 Parkin Scholar Lily McCowan brought together works that portray women in maternal relationships with others. The exhibition included artworks by Yvonne Todd, Jacqueline Fahey, Robin White, Seraphine Pick and Ayesha Green.

Katherine Mansfield, WWI and Shakespeare (9 October): Lynley Hutton is the President of the Wellington Shakespeare Society and spoke about Mansfield's approach to writing about her war-related experiences. Held at the Wellington Bridge Club.

Open Day and Plant Sale (13 October): Our popular annual event, in which the house is open to visitors by donation, saw over 130 visitors to the house. A wide variety of plants were for sale, most propagated by our wonderful garden volunteer, Sue Batley. Under a marquee in the garden, short fiction platform At the Bay | I Te Kokoru gave readings and announced the winners of their 2024 Sparkling Prose competition. Cupcakes were served to celebrate Katherine Mansfield's 136th birthday.

Katherine Mansfield's Thorndon - A Guided Walking Tour (26 & 29 October): For the fifth year in a row, we collaborated with the National Library to offer a guided walking tour for Wellington Heritage Week 2024. The tour began with an introductory talk at KMHG then several Thorndon sites with significance to Mansfield were visited. The tour ended with a viewing of the exhibition 'A Child of the Sun' at the National Library.

Verb Wellington Writer in Residence (October-November): Writer Joy Holley spent three weeks at KMHG across October and November as the Verb Wellington Writer in Residence, utilising the downstairs office as a writing space. A very well attended 'meet the resident' evening was held on 14 November at the house to hear Joy read excerpts of her work.

Quilted Words (5 December-9 March 2025) An exhibition of quilted works made by members of the Wellington Quilters' Guild, in response to a President's Challenge to create a quilt inspired by a piece of writing by a New Zealand author. A percentage of the proceeds of quilts sold go to KMHG.

Stitching Circles (February-November): The Wellington Embroiderers' Guild hosted casual sessions of sociable stitching at KMHG on the third Sunday of the month throughout the year.

Creative Writing Workshops: Creative writing workshops for 10-14 year-olds were held in the school holidays in April, July, September and December. We offered both morning and afternoon sessions, with the option for students to attend both sessions for a full-day workshop.

## Statement of Financial Position

Katherine Mansfield Birthplace Society Incorporated

As at 31 December 2024

<b>Account</b>	<b>Notes</b>	<b>31 Dec 2024</b>	<b>31 Dec 2023</b>
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	231,034	164,596
Debtors and prepayments	3	7,051	6,304
Inventory	3	10,173	12,856
Investments	3	51,657	113,164
<b>Total Current Assets</b>		<b>299,917</b>	<b>296,920</b>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	5	432,453	427,146
Other non current assets	3	0	22,853
<b>Total Non-Current Assets</b>		<b>432,453</b>	<b>449,999</b>
<b>Total Assets</b>		<b>732,370</b>	<b>746,919</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors and accrued expenses	4	17,929	16,917
Employee costs payable	4	5,968	11,798
Unused donations and grants with conditions	4	203,024	209,207
<b>Total Current Liabilities</b>		<b>226,922</b>	<b>237,922</b>
<b>Total Liabilities</b>		<b>226,922</b>	<b>237,922</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>505,448</b>	<b>508,998</b>
<b>Accumulated Funds</b>			
Accumulated surpluses or (deficits)	6	505,448	508,998
<b>Total Accumulated Funds</b>		<b>505,448</b>	<b>508,998</b>

This statement should be read in conjunction with the attached Notes to the Annual Report.

**Statement of Financial Performance**  
 Katherine Mansfield Birthplace Society Incorporated  
 For the year ended 31 December 2024

<b>Account</b>	<b>Notes</b>	<b>2024</b>	<b>2023</b>
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	33,825	22,004
Fees, subscriptions and other revenue from members	1	3,769	2,842
Revenue from providing goods or services	1	208,648	281,579
Interest, dividends and other investment revenue	1	11,137	8,748
<b>Total Revenue</b>		<b>257,378</b>	<b>315,174</b>
<b>Expenses</b>			
Expenses related to public fundraising	2	2,942	3,425
Volunteer and employee related costs	2	147,713	139,801
Costs related to providing goods or services	2	82,867	125,276
Grants and donations made	2	1,925	2,197
Other expenses	2	25,538	26,518
<b>Total Expenses</b>		<b>260,986</b>	<b>297,217</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(3,607)</b>	<b>17,957</b>

This statement should be read in conjunction with the attached Notes to the Annual Report.

## Statement of Cash Flows

Katherine Mansfield Birthplace Society Incorporated  
For the year ended 31 December 2024

<b>Account</b>	<b>2024</b>	<b>2023</b>
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	33,775	169,100
Fees, subscriptions and other receipts from members	3,601	3,250
Receipts from providing goods or services	206,846	103,495
Interest, dividends and other investment receipts	10,813	6,832
GST	(1,298)	(4,302)
Payments to suppliers and employees	(238,977)	(273,086)
Donations or grants paid	(1,925)	(2,296)
<b>Total Cash Flows from Operating Activities</b>	<b>12,835</b>	<b>2,993</b>
<b>Cash Flows from Investing and Financing Activities</b>		
Payments to acquire property, plant and equipment	(3,794)	(22,853)
Payments to acquire investments	(143,793)	(113,164)
Receipts from sale of investments	201,191	108,531
<b>Total Cash Flows from Investing and Financing Activities</b>	<b>53,604</b>	<b>(27,486)</b>
<b>Net Increase/(Decrease) in Cash</b>	<b>66,439</b>	<b>(24,493)</b>
<b>Bank Accounts and Cash</b>		
Opening cash	164,595	189,088
Net change in cash for period	66,439	(24,493)
Closing cash	231,034	164,595

This statement should be read in conjunction with the attached Notes to the Annual Report.

## **Statement of Accounting Policies**

Katherine Mansfield Birthplace Society Incorporated

For the year ended 31 December 2024

### **Basis of Preparation**

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### **Goods and Services Tax (GST)**

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### **Income Tax**

Katherine Mansfield Birthplace Society Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### **Bank Accounts and Cash**

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### **Donations (including unused donations with conditions)**

Grants / Donations / Sponsorship income is accounted for depending on whether or not it has a "use or return" condition attached. Where no use or return conditions are attached, the revenue is recorded as income when the cash is received. Where income includes a use or return condition, it is initially recorded as a liability on receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

### **Revenue from providing goods and services**

All revenue is accounted for on an accruals basis and accounted for in accordance with the substance of the transaction.

### **Expenditure**

Expenses are accounted for on an accruals basis and recognised in the financial year in which they are incurred. Insurance is paid with effect from 1 July each year, recorded in the Statement of Financial Position as Prepaid Expenses and then transferred in equal monthly amounts to the Statement of Financial Performance.

### **Inventory**

Inventory is recorded at the lower of cost or estimated net realisable value.

### **Property plant and equipment**

Property, Plant and Equipment are recorded at cost less any accumulated depreciation and impairment losses.

### **Debtors and prepayments**

Debtors are generally short-term and non-interest bearing. Therefore, the carrying value of receivables approximates their fair value.

### **Creditors and accrued expenses**

Payables and accrued expenses are non-interest bearing and are normally settled within 30 days. Therefore the carrying value of creditors and other payables approximates their fair value.

### **Employee costs payable**

A liability is recognised for the amount expected to be paid if the Society has a present legal or constructive obligation to pay this amount as a result of part service provided by the employee and the obligation can be estimated reliably.

### **Changes in Accounting Policies**

There are no changes in accounting policies during the financial period

**Notes to the Performance Report**  
Katherine Mansfield Birthplace Society Incorporated  
For the year ended 31 December 2024

<b>Account</b>	<b>2024</b>	<b>2023</b>
<b>1. Analysis of Revenue</b>		
<b>Donations, fundraising and other similar revenue</b>		
Donations	25,947	12,258
Talking Books	7,878	9,746
<b>Total Donations, fundraising and other similar revenue</b>	<b>33,825</b>	<b>22,004</b>
<b>Fees, subscriptions and other revenue from members</b>		
Membership Fees	3,769	2,842
<b>Total Fees, subscriptions and other revenue from members</b>	<b>3,769</b>	<b>2,842</b>
<b>Revenue from providing goods or services</b>		
2023 Centenary Revenues	-	46,705
Credit card surcharges collected	145	90
Day Trust grant utilisation	23,758	26,177
Deaccession Sales	1,487	166
Education Funding Account Revenue	2,236	-
Front Fence Funding Fruition	1,852	22,847
General Admission	16,676	22,261
Grants general (rev)	1,739	-
Income - Education Programme	1,565	1,652
Income - Gallery Sales	-	1,878
Income - Public Programme	3,761	717
Income - Tours	6,531	6,939
Publications & KMHG Merchandise	6,231	5,524
Revenue for postage	143	272
Sales - Annual Garden Sale	996	1,355
Sales - Merchandise	12,157	18,518
Venue Hire	-	196
WCC Operational Grant	129,370	126,282
<b>Total Revenue from providing goods or services</b>	<b>208,648</b>	<b>281,579</b>
<b>Interest, dividends and other investment revenue</b>		
Interest Received	11,137	8,748
<b>Total Interest, dividends and other investment revenue</b>	<b>11,137</b>	<b>8,748</b>

<b>Account</b>	<b>2024</b>	<b>2023</b>
<b>2. Analysis of Expenses</b>		
<b>Expenses related to public fundraising</b>		
Talking Books function expenses	2,942	3,425
<b>Total Expenses related to public fundraising</b>	<b>2,942</b>	<b>3,425</b>
<b>Volunteer and employee related costs</b>		
Gifts & Volunteer Events	742	-
Kiwisaver employer deductions	4,149	4,243
Payroll Processing Expenses	609	456
Professional Development	538	20
Staff Wages	141,568	136,564
Staff Costs & ACC Levies	368	350
Staff Holiday Pay Expense	(261)	(1,832)
<b>Total Volunteer and employee related costs</b>	<b>147,713</b>	<b>139,801</b>
<b>Costs related to providing goods or services</b>		
2023 Centenary Expenses	-	41,967
Bank Fees & Transaction Charges	3,398	3,355
Collection Care Expenses	372	163
Computer and Website Expenses	748	835
Contract Cleaner	3,120	3,120
Education Programme Expenses	2,118	3,126
Electricity	2,286	2,312
Exhibitions General	4,274	3,762
Gallery - Artist Payment	-	560
Garden Expenses	6,185	8,160
General Expenses	818	399
<b>Account</b>	<b>2024</b>	<b>2023</b>

<b>2. Analysis of Expenses-continued</b>		
Insurance	7,888	6,915

Interpretation expenses	3,383	2,778
Marketing	8,070	8,553
Office Equipment Supplies	1,131	503
Postage - Admin	243	200
Public Programmes	6,468	6,465
Publications	3,245	4,845
Purchases - Shop	7,604	10,437
Rates - WCC	2,026	1,491
Repairs & Maintenance	5,600	6,564
Security/Fire/Compliance	2,223	1,794
Stock Adjustment	2,683	(2,760)
Storage expenses	5,445	6,202
Subscriptions	2,220	2,015
Telephone/Internet	1,318	1,318
Tour expenses	-	199
<b>Total Costs related to providing goods or services</b>	<b>82,867</b>	<b>125,276</b>
<b>Grants and donations made</b>		
Literary Award Expenses	1,925	2,197
<b>Total Grants and donations made</b>	<b>1,925</b>	<b>2,197</b>
<b>Other expenses</b>		
Audit Fees	3,500	3,000
Depreciation	19,120	17,893
Depreciation Computer & Office Equipment	2,277	2,277
KMBS Member & Governance Expenses	597	2,443
Legal & Professional fees	44	904
<b>Total Other expenses</b>	<b>25,538</b>	<b>26,518</b>

<b>Account</b>	<b>2024</b>	<b>2023</b>
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### **3. Analysis of Assets**

<b>Bank accounts and cash</b>		
BNZ Business On Call Account	27,742	111,140
BNZ Cheque Account	8,886	16,463
BNZ Project Account	25,368	24,673
Petty Cash A/c	309	309
Special project - Major donation	90,234	-
Stripe NZD	72	-
Reserves Term Deposits	12,423	12,011
WCC Grant TDs	66,000	-
<b>Total Bank accounts and cash</b>	<b>231,034</b>	<b>164,596</b>
<b>Debtors and prepayments</b>		
Accounts Receivable	30	80
Accrued Interest Receivable	2,240	1,916
Prepaid Expenses	4,781	4,308
Rounding	(0)	-
<b>Total Debtors and prepayments</b>	<b>7,051</b>	<b>6,304</b>
<b>Inventory</b>		
Stock on Hand - Gift Shop	10,173	12,856
<b>Total Inventory</b>	<b>10,173</b>	<b>12,856</b>
<b>Investments</b>		
Current Investments	51,657	113,164
<b>Total Investments</b>	<b>51,657</b>	<b>113,164</b>
<b>Other non current assets</b>		
Front gate replacement work in progress	-	22,853
<b>Total other non current assets</b>	<b>-</b>	<b>22,853</b>

<b>Account</b>	<b>2024</b>	<b>2023</b>
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### **4. Analysis of Liabilities**

<b>Creditors and accrued expenses</b>		
Accounts Payable	4,014	4,902
Accrued Expenses	3,500	3,000

GST Payable/(Receivable)	9,269	7,971
Business Visa	1,147	1,043
<b>Total Creditors and accrued expenses</b>	<b>17,929</b>	<b>16,917</b>
<b>Employee costs payable</b>		
Accrual for Holiday Pay	5,172	5,433
Wages Payable	797	6,365
<b>Total Employee costs payable</b>	<b>5,968</b>	<b>11,798</b>
<b>Unused donations and grants with conditions</b>		
Day Trust grant	-	3,758
Education Funding Account	3,616	5,852
Front Fence Funding Fund	301	2,153
Income Received in Advance (WCC)	75,302	73,473
Membership in Advance	1,642	1,810
Special Project Grants	14,426	14,426
Special Project Grants - Major Donation	107,735	107,735
<b>Total Unused donations and grants with conditions</b>	<b>203,024</b>	<b>209,207</b>

## 5. Property, Plant and Equipment

Current Year		2024			
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation	Closing Carrying Amount
Land	139,000				139,000
Buildings	197,828			8,018	189,810
Building Improvements	25,718			4,184	21,534
Computer Equipment	2,847			2,277	570
Furniture and fixtures	13,052			816	12,236
Household business equipment	2,618	1,942		1,825	2,735
Interior decoration	40,337			2,521	37,816
Land Improvements	5,746	24,705		1,699	28,752
<b>Total</b>	<b>427,146</b>	<b>-</b>	<b>-</b>	<b>21,340</b>	<b>432,453</b>

Previous Year		2023			
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation	Closing Carrying Amount
Land	139,000				139,000
Buildings	205,846			8,018	197,828
Building Improvements	29,902			4,184	25,718
Computer Equipment	5,124			2,277	2,847
Furniture and fixtures	13,868			816	13,052
Household business equipment	4,315			1,697	2,618
Interior decoration	42,858			2,521	40,337
Land Improvements	6,346			600	5,746
<b>Total</b>	<b>447,259</b>	<b>-</b>	<b>-</b>	<b>20,113</b>	<b>427,146</b>

Account	2024	2023
<b>6. Accumulated Funds</b>		
<b>Accumulated Funds</b>		
Opening Balance	509,055	491,097
Accumulated surpluses or (deficits)	(3,607)	17,957
<b>Total Accumulated Funds</b>	<b>505,448</b>	<b>509,055</b>
<b>Total Accumulated Funds</b>	<b>505,448</b>	<b>509,055</b>

## 7. Commitments

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The Society has commitments in relation to grants received for stated projects that will be completed in the 2025 financial year or beyond (carried as Current Liabilities). These are recorded in Note 4 Unused donations and grants with conditions, 2024 - \$203,024 (2023 - \$209,207).

The Oroya & Melvin Day Charitable Trust have committed to an annual grant for Exhibitions, Educational Programmes and Profile-Raising Public Events, paid in six-monthly installments for five years (to June 2025). 31 Dec 2024 - \$nil, 31 Dec 2023 - \$3,757.65.

The Income Received in Advance is the balance of the 2024/2025 Wellington City Council grant that is utilised for salary and wage costs and general operational purposes prior to 30 June 2025 (31 Dec 2024 - \$75,302, 31 Dec 2023 - \$73,473).

A significant donation was received in late 2021 and has been tagged to a specific project expected to progress in 2025. This has been recorded as a current liability but is represented by Special Projects Grant - Major Donation.

## 8. Contingent Liabilities and Guarantees

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The Society has no known contingent liabilities or guarantees as at 31 December 2024, (31 December 2023 - \$nil)

## 9. Goods or Services Provided to the Entity in Kind

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The Big Picture - Printing discount for logo inclusion	134	-
Daltons - Potting mix and fertiliser for garden	700	700

## 10. Related Parties

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There were no transactions involving related parties during the financial year (2023 - \$nil).

## 11. Events After the Balance Date

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There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

## 12. Ability to Continue Operating

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The entity will continue to operate for the foreseeable future.

The Katherine Mansfield Birthplace Society  
wishes to acknowledge the following supporters

**Absolutely Positively  
Wellington City Council**  
Me Heke Ki Pōneke

**OROYA & MELVIN DAY  
TRUST**



**THE BIG  
PICTURE**