

**Katherine Mansfield Birthplace Society
Incorporated
Performance Report**



**KATHERINE
MANSFIELD
BIRTHPLACE**

For the year ended 31 December 2023



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Entity Information

Katherine Mansfield Birthplace Society Incorporated
For the year ended 31 December 2023

Legal Name of Entity

Katherine Mansfield Birthplace Society Incorporated

Entity Type and Legal Basis

An Incorporated Society registered under the Incorporated Societies Act 1908 and a charity registered with Charities Services under the Charities Act 2005.

Registration Number

CC30394

Entity's Purpose or Mission

To inspire and influence current and future generations through the life and literature of Katherine Mansfield and the house, garden, and collection at 25 Tinakori Road.

To be a leading writer's museum housed in a New Zealand heritage property that engages, educates and motivates visitors and supporters by celebrating Katherine Mansfield and her birthplace.

Entity Structure

The Society operates under a constitution which provides for the membership to elect a Board. The Board is charged with giving effect to the aims and objects and exercising the powers as set out in the constitution.

Members of the Board comprise:

President (from December 2023) - Alexander McKinnon

Vice-President (from December 2023) - Victoria Spackman

Treasurer - Graeme Kershaw

Judith Langridge, Lynette Townsend, John Rogers, Michael Kelly.

Director - Cherie Jacobson

Nicola Saker (former President) and Brenda Pilott (former Vice-President) retired from their respective roles in December 2023.

Operational Structure

The Society employs a Director, House Coordinator and Accounts Officer to carry out the day-to-day operations of Katherine Mansfield House & Garden, and Weekend Hosts.

Main Sources of Entity's Cash and Resources

The Society raises funds from House entry fees, shop sales and fundraising events and receives operational funding from an annual Wellington City Council grant and other grants from various donors for project-specific purposes.

Main Methods Used by Entity to Raise Funds

The Society raises funds from various activities / events.



Entity's Reliance on Volunteers and Donated Goods or Services

The Director is responsible for the recruitment and management of a dedicated and generous body of volunteers who carry out unpaid tasks in the house and garden and during fundraising activities.

The Board members volunteer their time and expertise to their governance roles and assist with the management of events and administration as required.

Additional Information

Patron - Dame Fran Wilde DNZM QSO

Vice-Patrons - Dame Kate Harcourt DNZM, Dame Jane Campion DNZM,
Witi Ihimaera DCNZM QSM

Physical Address

25 Tinakori Road, Thorndon, Wellington, New Zealand, 6011

Postal Address

PO Box 12006, Thorndon, Wellington, New Zealand, 6144



President's Report

Introduction

2023 was a much anticipated and much appreciated year of getting back to normal for all of New Zealand but it was one of particular celebration and moment for us. As Nicola Saker noted at last year's AGM, it was the centenary of Katherine Mansfield's premature death and consequently a huge year for the staff and many others involved with our Society, as we sought to reflect on her life and legacy.

A programme of exceptional events was arranged and executed, along with promotional and advertising campaigns. This saw good use of the House, as well as forays into the community. The House itself continues in good condition with the usual programme of maintenance and tender care for the building's fabric and for its lovely garden.

Director Cherie Jacobson, House Coordinator Catherine Miller and our volunteers were kept very busy with all of this and we are grateful for their energy and commitment.

The level of activity was reflected in a good financial result for the Society. As in any year there were several one-offs. These were more pronounced with funding and costs for the centenary. But there was also a return to form for visitors and good continuing cost control. All of this delivered us a bottom line (profit) of close to \$20k. This is a turnaround from a similar sized loss the prior year, though timing of some spending means it overstates the improvement.

I report these achievements but can't take credit for them.

I took over as president from Nicola Saker right at the end of last year, just after our final meeting in December. Both Nicky and our vice-president Brenda Pilott stepped down after many years of contribution to the Society. We were sorry to see them go and hope we will be able to continue their good work. Victoria Spackman took over as vice-president.

So far 2024 has been quieter and has its own challenges for us and for the country and city. We remain busy with everyone focussed on delivering an engaging house museum experience and good quality events and education.

We are also focussed on our financials in a period where clearly everyone is being careful with discretionary spending.

2023 in review

Vital, witty, talented Katherine Mansfield died suddenly, sadly and prematurely on 9 January 1923 in Fontainebleau, just outside Paris. She had been struggling against tuberculosis for more than five years, but death came suddenly.

Memorials of such events can be sombre, but it also gave an opportunity to re-present what Mansfield achieved and what she stood for, to the world.

The Society took the lead on this within New Zealand and many months of planning went into a schedule of activities of which we can be very proud.



These are outlined in the Statement of Service Performance on page 13, but a few highlights included:

- A remembrance event, held on 9 January, at Katherine Mansfield Park, just round the corner from the House. A special tribute was given by Witi Ihimaera, a vice-patron.
- A reception in February, given by the French ambassador at her beautiful residence just down Hobson Street from ours, and acknowledging the Mansfield link between New Zealand and France.
- A special centenary day of activities at Te Papa.
- A day-long writing workshop, in collaboration with Read NZ Te Pou Muramura, entitled Rebel Girls of Aotearoa Literature.
- A garden party at Homewood, the British High Commissioner's carpenter-gothic confection in Karori.
- A widespread advertising and poster campaign that sought to recontextualise KM's modernism and iconoclasm.

We also had involvement in wider activities including commemorative stamps released by NZ Post, a new ballet for the Royal New Zealand Ballet and a new book by historian Redmer Yska about Mansfield's time in Europe.

Celebrations were not confined to New Zealand or to the Society. As a sample:

- Claire Harman published a new biography to coincide with the anniversary.
- New Zealanders were very prominent at a symposium for Mansfield in Paris in October. Sue Wootton, current Mansfield fellow at Menton (awarded in 2020 but delayed by Covid) presented a moving account of Mansfield's final years and Owen Leeming spoke amusingly and without notes (aged 93) about his experience as the first Mansfield fellow in 1970. I was delighted to be in France at the time and be able to attend, along with my eight-year-old daughter who I think can safely claim to have been the youngest New Zealand girl present. Leeming also read his beautiful ode "KM", written especially for the centenary and reproduced in this report. A recording of Leeming reading the ode was also played at a reception for Menton fellows hosted by the Governor-General at Government House to mark the centenary year.

It was, overall, a year of wide international celebration and recognition for Mansfield. As a result of much hard work, KMHG had most of our activities externally funded, or they occurred in collaboration with those with greater financial resources.

Outside of Centenary specific events, there was our usual wide array of activities, including:

- A rich crop of talent participating in the annual short story award for Wellington region secondary school students (in 2023 won by Amaya Colombick from Kāpiti College with 'Ouroboros').
- We hosted Kiran Dass as our fourth Verb Wellington Writer in Residence, who gave readings of her work at a 'Meet the Resident' event.
- In late November, around 150 supporters gathered over wine and canapés at Samuel Marsden Collegiate School to listen to the fifth in our annual 'Talking Books' series of guest interviews. This time Nicky Saker interviewed Annabel Langbein on her extraordinarily varied life and influences. It was a terrific evening and is one of our main annual fundraisers. Special thanks to Marsden for hosting and to Hunter's Wines for their support. We look forward to hosting a similar event later in 2024.

The House and Garden

Through the year the House and Garden welcomed over 4,600 visitors. This is the highest for many years, 1,500 more than the inevitably depressed 2022 and, perhaps more relevantly, 400 above 2018, our last normal year (2019 had a multi-month closure for renovation).

Owning a wooden house in Wellington is like owning an old sailing ship. It requires constant vigilance against the remorseless effects of wind, rain, sun and salt. Year after year though, the Katherine Mansfield House & Garden always looks amongst the city's most splendid. The paint gleams and the garden is bright and orderly.

Each year brings numerous small repairs to the fabric of the building and this was the same in 2023. It also saw the start of the fence and gate repair and partial replacement project along Tinakori Road. This was only finished in 2024 so will be properly acknowledged next year, but suffice to say it looks fabulous. We are grateful to have the meticulous Luigi Ruocco taking such a tender interest in anything to do with carpentry and house repairs.

The garden is kept in fantastic repair by a dedicated team of volunteers alongside Frank Jansen from Sunshine Gardening. We are very grateful to them. In the spring there is no more civilised place for tea. At least one six-year-old boy I know was especially enamoured of the garden's vast springtime population of very hungry caterpillars, several of whom were migrated to Khandallah where they swiftly grew to the size of small dolphins and in this shape, I fear, drew the attention of the local manu.

Financials

As mentioned above, the net surplus for the Society in 2023 was almost \$20k. This was a good change on the prior year's c \$20k loss. While it is always better to have a profit than a loss, and it is a reflection on hard work and good sales, some of this difference was down to accounting and timing.

The headline change difference between the two years was in revenue from providing goods and services (up \$80k) and the corresponding expenses (up \$35k).

A lot of this is distortion due to funding received for the centenary programme, and then delivering it.

Disregarding these one-offs, the \$40k delta is broadly attributable to:

- \$8k increased admission revenue
- \$10k increased shop and sales
- \$22k of funding for the fence which appears as income but won't come in as a matching expense as it will be capitalised

Without the distortion of the fence income we would have broken even, but this is after \$17k of (non-cash) depreciation and so is a good outcome.

Staff and volunteers

We are so lucky to have Cherie Jacobson as Director, Catherine Miller as House Coordinator and James Tripe overseeing the accounts. They manage to run an entire museum, stimulating events, exhibitions and educational outreach, all on a shoestring. As well as maintain the house to literal museum standard.



We are fortunate to have Eiréann Diggins and Ailish Wallace-Buckland looking after the House and Garden on weekends. Ailish replaced Brittany Jacobsen who left on her OE last year. Brittany had been with us since November 2021, beginning as an intern as part of her Master of Museum & Heritage Practice, and Cherie, Catherine and James hosted a wonderful farewell afternoon tea for her and her parents at the house.

We also benefit from the contributions of an incredibly loyal and generous corps of volunteers. They help us as Front of House hosts and tour guides, sharing their knowledge of Mansfield and the house, with our archives and at events, and they help make sure the garden looks as good as it does.

We are very lucky to have such support.

Nicky, Brenda and the board

The Society is governed by a volunteer board. For the last nine years this has been led by Nicola Saker MNZM, who first joined the board in 2009.

Nicky's connection to Mansfield goes right back to her parents' appreciation of the writer and the city in which, like Nicky, she was raised. Nicky has not just been a driver of the Society over many years, she is also a true Mansfield scholar. Her MA thesis was entitled "The Performative Katherine Mansfield". She has edited "The Katherine Mansfield Cookbook" (2018) and has presented papers to international Katherine Mansfield Society conferences. In 2021 she compiled and edited "Woman in Love: Katherine Mansfield's Love Letters". This is not just a work of scholarship – Nicky also donated all proceeds to the Society and it continues to be a source of income to us.

Nicky cajoled, advocated, managed and mingled on behalf of the Society and on behalf of KM. She lived the Society's work and has been a terrific ambassador within the Wellington and national arts communities on our behalf. She will be sorely missed but she goes onto great things, as you would expect. She started as a visiting scholar at the Stout Research Centre in March 2024.

We have also benefitted from the time and expertise of Brenda Pilott ONZM. Brenda has had a leadership career in the public service, community services and the not-for-profit sector and in the union movement, including ten years as national secretary of the PSA. Brenda brought this great wealth of practical management and governance knowledge, human empathy and expertise in the charitable sector to KMHG. She is a supremely able and sensible governor who also generously gave her time including dealing with tough, compliance-type issues that required steady oversight and capacity for detail. Brenda generously gave six years to the Society, becoming vice-president not long after joining the board.

The Society has been lucky to have had the time and energies of both Nicky and Brenda. There was a lovely evening party in the sunlit garden in December where they were farewelled. We will miss them both but hope we can maintain their high standards.

As mentioned above, I took over from Nicky, and Victoria Spackman ONZM has replaced Brenda. We both stand for re-election at the AGM. The other members of the committee are Judith Langridge, Lynette Townsend and Graeme Kershaw, as Treasurer. All except Judith are standing for re-election at the AGM. Judith has been a tremendous contributor to the

board over the past six years, especially in the field of philanthropy. We will acknowledge her valuable contribution at the AGM and in next year's report (i.e. that covers the financial year at time of writing).

Since the last AGM we have also co-opted John Rogers and Michael Kelly. John is a retired architect, previously with CCM (Craig Craig Moller). Michael is one of Wellington's true heritage experts. They are standing for election.

Together the committee has a brilliant mix of skills for managing a museum and heritage property. John and Michael have already helped enormously with their advice and insight into heritage and building issues as we look to the future for the House.

Thank you to all committee members for their generosity of spirit and time.

Our supporters and patrons

I have mentioned above our debt of gratitude to Samuel Marsden Collegiate School and Hunter's Wines. We are also very grateful to the supporters acknowledged on page 24 and to those who have made personal donations. Special thanks to our ongoing major supporters the Wellington City Council, the Oroya and Melvin Day Trust, and the Katherine Mansfield Birthplace Endowment Trust.

We are honoured to have Dame Fran Wilde DNZM QSO as our patron, and Dame Kate Harcourt DNZM, Dame Jane Campion DNZM and Witi Ihimaera DCNZM QSM as our vice-patrons.

The year ahead

The Society has three tasks:

- Protecting and enhancing the house and garden
- Promoting the work and life of Katherine Mansfield
- Promoting reading and literature more broadly

We will continue our work across these areas, ever mindful of husbanding our financial resources.

As is well known, the cost of maintaining a home anywhere, but particularly in a high-risk area such as Wellington, has grown enormously the last few years. Natural disaster insurance is unaffordable for us and we do not hold it. We would like to, but our lowest last quote was around \$25k, which put it beyond our reach.

This reflects the wider range of issues in KMHG upkeep. We are proud of it, and Cherie does an amazing job with the team at keeping it gleaming. We hope we can keep this up in the face of rising costs.

This includes the collection. A process is underway to ensure all the items are appropriate to the house and to Katherine Mansfield. We are also looking into how we can continue to upgrade the collection.

We already run a great range of events to promote both the house and Mansfield. We will keep these running. We would also like to expand the range of exhibitions. As with everything else, this takes resources. We are looking into ways we might collaborate with

others to expand our programme and make more use of the upstairs exhibition room (which also doubles as an education space for larger groups).

We also want to continue to protect our financial sustainability. The WCC is our major funder and we have all seen reports on its financial situation, so similar to many other public bodies. Without their support our ability to operate day to day would be at risk.

At a compliance level, as members will know, an SGM will immediately follow the AGM. This is to adjust the constitution in accordance with requirements under the newly updated Incorporated Societies Act.

Conclusion

If you have read this far, you are very dedicated, and polite.

Let me finish by saying thank you once more to all involved in the Society – staff, volunteers, committee members past and present, donors and of course to the Society’s members. Your ongoing support is much appreciated.

Alexander McKinnon

President and Chair, KMBS





Ode

I see you as behind a veil,
your lungs' blood tingeing this paper red,
bacilli-vanquished far too young
in Keats's and the Brontës' wake.

"I want to live!" your Juliet screamed,
but Death put his hand over her mouth.

Where were you? Bloomsbury, Tinakori Road?
Who were you, Katherine? Kathleen, Kass,
Beauchamp, Mansfield, Murry?

With your own level gaze
you observed flapper London,
the dance of sentiment, sweetly harsh,
amusedly cruel, men seen clear.
The words, the feelings, ploys of desire,
quirks and foibles, got them right.

Remembered Cook Strait's gleam
against the Thames' dull mirror. "At the Bay",
at bay yourself, the woman a failing ember,
the writer still a burning lens.

Menton regarded high from Garavan,
Villa Isola Bella, another island
recalled across the world,
also beautiful.

You're wearing your futile shawl,
no match for the hungry microbes
gnawing away your breath ...

The hearse in Avon rumbles gravewards.

Owen Leeming, 2023

(Published with kind permission)



Approval of Financial Report
Katherine Mansfield Birthplace Society Incorporated
For the year ended 31 December 2023

The Governing body is pleased to present the approved financial report including the historical financial statements of Katherine Mansfield Birthplace Society Incorporated for year ended 31 December 2023.

APPROVED



Alexander McKinnon

President

Date 17 June 2024



Graeme Kershaw

Treasurer

Date 17 JUNE 2024



Statement of Service Performance

Katherine Mansfield Birthplace Society Incorporated
For the year ended 31 December 2023



Description of Entity's Outcomes

To inspire and influence current and future generations through the life and literature of Katherine Mansfield and the house, garden and collection at 25 Tinakori Road.

Account	2023	2022
Description and Quantification of the Entity's Outputs		
Domestic Visitors:	3,477	2,766
International Visitors:	1,141	339
House Entry Fees:	\$ 22,261	\$ 13,887

Volunteers continue to provide valuable and generous support across all of the Society's activities:

	2023	2022
Front of House and tour guide volunteers:	811 hours	780 hours
Garden volunteers:	120 hours	120 hours
Museums and Heritage Studies student placement/internship: *	0 hours	480 hours
Board Members: **	1,000 hours	1,000 hours

* Students choose from a range of projects proposed by organisations. KMHG proposed two different projects for 2023 but neither were selected by students.

** Estimate only as individuals with Officeholder responsibilities carry added work requirements and much of those individuals' activities are carried out away from the House.

Events and Activities

2023 was an exceptional year for Katherine Mansfield-related events as 100 years of Mansfield's creative legacy was celebrated throughout the country and around the world. A website (km23.co.nz) was created by KMHG to promote events throughout the year. KMHG worked with a range of organisations on their events, providing support in the form of research, building relationships, and promotion. What is listed below are only the events led or co-led by KMHG. Other events in which KMHG had involvement included a set of commemorative postage stamps released by NZ Post, a new Royal New Zealand Ballet inspired by Mansfield's life, and sessions at writers' festivals.

Mansfield anniversary commemoration (9 January): To commemorate 100 years since Mansfield's death, a public memorial ceremony was held in Katherine Mansfield Memorial Park, officiated by Cherie. Floral tributes were laid, and there were musical performances and readings of Mansfield's work, including a tribute by Witi Ihimaera, vice-patron of KMHG. Attendees were then invited to enjoy afternoon tea in the garden at KMHG.

French Embassy centenary reception (22 February): Hosted by the Ambassador of France to New Zealand, Laurence Beau, at her official residence in Thorndon. Representatives from Wellington's French and literary community, including those involved in KM23 centenary events, and Katherine Mansfield House & Garden Vice-Patrons Dame Jane Campion and Dame Kate Harcourt, were invited to mark the centenary year of Katherine Mansfield's death and the special literary connection between France and New Zealand.

KM Centenary Day at Te Papa (11 March): A programme of free events and activities, including a panel discussion hosted by Clare Mabey from Verb Wellington and featuring Cherie. There was a talk by Te Papa art curator Lizzie Bisley and an audio description of Anne Estelle Rice's portrait of Katherine Mansfield (which was on display) and a screening of the film Bliss: The Beginnings of Katherine Mansfield.

KM23 poster campaign (April-May): A vibrant poster campaign created in conjunction with Creature Design, featuring quotes and photographs of Poet Laureate Chris Tse and model Ana Zuijderwijk at KMHG. Designed to highlight the energy that Mansfield had for art and life, the posters featured on bus backs, bus shelters, digital displays, the Embassy Theatre building, and at Wellington airport. The posters have subsequently been on display in the exhibition room at KMHG.

Patchwork Creative: Quilts by Wellington Quilters (4 April-25 June) This exhibition featured five spectacular quilts made by members of the Wellington Quilters' Guild. A percentage of sales was donated to KMHG.

Anzac Day Family Activity (25 April): A free craft activity set up for children and families to do together during their visit to the house, inspired by Leslie Beauchamp's pounamu pendant.

The Leaving Party (10 June): Part of the Lōemis mid-winter festival, this event held at KMHG was inspired by the party hosted by Eileen Ward, daughter of Prime Minister Joseph Ward, to farewell Mansfield when she left for England in 1908. It featured performers and activities throughout the house.

Public History Talk (7 June): As part of Manatū Taonga Ministry for Culture and Heritage's monthly Public History Talks, held at the National Library, Cherie interviewed Redmer Yska about his new book *Station to Station: Katherine Mansfield's Europe*.

Melvin Day: From Classicism to Cubism (30 June-13 August): The opening of this exhibition was timed for the centenary of Melvin Day's birth. The works exhibited were from throughout the career of distinguished New Zealand artist Melvin Day, who was also a strong supporter of KMHG.

Katherine Mansfield: Last Things & Legacies Symposium (8-9 July): Held at Te Herenga Waka Victoria University of Wellington, this symposium featured a series of presentations and writing workshops.

Stitching Circles (July-November): The Wellington Embroiderers' Guild hosted casual sessions of sociable stitching at KMHG on the last Sunday of the month.

Dear Katherine (August-October): A collection of ceramic art by local ceramicist Sophie Florence Arbuckle inspired by Mansfield's life and writing. A percentage of sales was donated to KMHG.

Katherine Mansfield in the Begonia House (9 September): Readings of Mansfield's stories 'Miss Brill' and 'In the Botanical Gardens' in the Begonia House by actor Heather O'Carroll as part of Te Wā o te Kōanga Spring Festival 2023 at Wellington Gardens.

Lunchtime reading of 'The Fly' (10 September): A lunchtime reading of Katherine Mansfield's story 'The Fly' was performed by actor Peter Hambleton at Unity Books, with an introduction by Cherie.

Rebel Girls of Aotearoa Literature Workshop (11 September): In collaboration with Read NZ Te Pou Muramura, a full day writing workshop for senior secondary school students, led by local published writers Rose Lu, Ruby Solly and Joy Holley, was held at KMHG. The students' writing from the workshop has been published as a zine.

Mansfield Short Story Competition: Our annual short story competition for Year 12 and 13 students from the Wellington region was held during July and August and judged by established writer Sue Orr. It received a total of 78 entries (compared to 58 and 65 entries over the last two years) from 21 different schools. The awards evening took place on 20 September at the Alexander Turnbull Library. Each finalist was presented with a certificate and book and the winner (Kāpiti College student Amaya Colombick) was presented with a \$500 prize. The competition is supported by a bequest from Gay Saker, a former English teacher.

Open day and plant sale (9 October): A special edition of this annual event celebrating 35 years since KMHG opened to the public. A marquee was set up on the lawn and there was a programme of musical performances, talks, readings, speeches and cake. A large variety of plants were for sale, propagated by our gardener Frank Jansen and his team alongside our wonderful garden volunteers.

Verb Wellington Writer in Residence (October-November): Writer Kiran Dass spent three weeks at KMHG across October and November as the Verb Wellington Writer in Residence, utilising the downstairs office as a writing space. A very well attended 'meet the resident' evening was held on 17 November at the house to hear Kiran read some of her work.

The National Library's Tea & Tours (19 October): A free event featuring a guided tour of the house followed by morning tea and a session on Mansfield's love letters. Attendees were then invited to write their own love letter inspired by Mansfield's writing.

Katherine Mansfield's Thorndon - A Guided Walking Tour (24 & 28 October): For the fourth year in a row, we collaborated with the National Library to offer 'Katherine Mansfield's Thorndon - A Guided Walking Tour' for Wellington Heritage Week 2023. Both sessions of the tour sold out and began with an introductory talk at KMHG. Several Thorndon sites with significance to Mansfield were visited and the tour ended with a viewing of special Mansfield collection items from the Alexander Turnbull Library.

Garden Party at Homewood (24 November): Hosted by the British High Commissioner to New Zealand, Iona Thomas, at her official residence in Karori, Homewood. Friends of KMHG, volunteers, and other key supporters were invited to afternoon tea to celebrate Mansfield's creative legacy and the literary links between the United Kingdom and New Zealand.

Savouring Stories: Talking Books with Annabel Langbein (28 November): This was the fifth in a series of Talking Books fundraising events that have previously featured Bill English, Jacinda Ardern, Karen Walker and Jane Campion. Around 180 attendees came to enjoy nibbles and a glass of bubbles and hear Annabel chat about books, food, and her extraordinary life. The audience was entertained by Annabel's warmth and humour and had an opportunity to meet Annabel and have books signed afterwards.

Creative Writing Workshops: Creative writing workshops for 10-14 year-olds were held in the school holidays in April, July, September and December. We offered both morning and afternoon sessions, with the option for students to attend both sessions for a full-day workshop.



Statement of Financial Performance
 Katherine Mansfield Birthplace Society Incorporated
 For the year ended 31 December 2023

Account	Notes	2023	2022
Revenue			
Donations, fundraising and other similar revenue	1	174,462	175,483
Fees, subscriptions and other revenue from members	1	2,842	3,393
Revenue from providing goods or services	1	129,121	51,459
Interest, dividends and other investment revenue	1	8,748	2,962
Total Revenue		315,174	233,297
Expenses			
Expenses related to public fundraising	2	3,985	2,054
Volunteer and employee related costs	2	139,781	138,019
Costs related to providing goods or service	2	104,281	69,712
Grants and donations made	2	2,197	2,223
Other expenses	2	46,916	40,861
Total Expenses		297,159	252,868
Surplus/(Deficit) for the Year		18,015	(19,570)

This statement should be read in conjunction with the attached Notes to the Annual Report.



Statement of Financial Position

Katherine Mansfield Birthplace Society Incorporated

As at 31 December 2023

Account	Notes	31 Dec 2023	31 Dec 2022
Assets			
Current Assets			
Bank accounts and cash	3	164,596	189,088
Debtors and prepayments	3	6,304	5,193
Inventory	3	12,856	10,096
Investments	3	113,164	108,531
Total Current Assets		296,920	312,908
Non-Current Assets			
Property, Plant and Equipment	5	427,146	447,259
Other non-current assets	3	22,853	
Total Non-Current Assets		449,999	447,259
Total Assets		746,919	760,167
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	16,859	17,749
Employee costs payable	4	11,798	12,165
Unused donations and grants with conditions	4	209,207	131,479
Total Current Liabilities		237,864	161,393
Non-Current Liabilities			
Other non-current liabilities	4	0	107,735
Total Non-Current Liabilities		0	107,735
Total Liabilities		237,864	269,127
Total Assets less Total Liabilities (Net Assets)		509,055	491,040
Accumulated Funds			
Accumulated surpluses or (deficits)	6	509,055	491,040
Total Accumulated Funds		509,055	491,040

This statement should be read in conjunction with the attached Notes to the Annual Report.



Statement of Cash Flows

Katherine Mansfield Birthplace Society Incorporated

For the year ended 31 December 2023

Account	2023	2022
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	169,100	211,280
Fees, subscriptions and other receipts from members	3,250	3,188
Receipts from providing goods or services	103,495	55,841
Interest, dividends and other investment receipts	6,832	1,504
GST	(4,302)	(10,389)
Payments to suppliers and employees	(273,086)	(238,137)
Donations or grants paid	(2,296)	(2,413)
Total Cash Flows from Operating Activities	2,994	20,874
Cash Flows from Investing and Financing Activities		
Payments to acquire Property Plant & Equipment	(22,853)	(5,692)
Payments to acquire investments	(113,164)	(216,265)
Receipts from sale of investments	108,531	107,734
Total Cash Flows from Investing and Financing Activities	(27,486)	(114,223)
Net Increase/(Decrease) in Cash	(24,492)	(93,349)
Bank Accounts and Cash		
Opening cash	189,088	282,437
Net change in cash for period	(24,492)	(93,349)
Closing cash	164,596	189,088

This statement should be read in conjunction with the attached Notes to the Annual Report.



Statement of Accounting Policies

Katherine Mansfield Birthplace Society Incorporated

For the year ended 31 December 2023

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Katherine Mansfield Birthplace Society Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Donations (including unused donations with conditions)

Grants / Donations / Sponsorship income is accounted for depending on whether or not it has a "use or return" condition attached. Where no use or return conditions are attached, the revenue is recorded as income when the cash is received. Where income includes a use or return condition, it is initially recorded as a liability on receipt. The income is then subsequently recognised within the Statement of Financial Performance as the performance conditions are met.

Revenue from providing goods and services

All revenue is accounted for on an accruals basis and accounted for in accordance with the substance of the transaction.

Expenditure

Expenses are accounted for on an accrual basis and recognised in the financial year in which they are incurred. Insurance is paid with effect from 1 July each year, recorded in the Statement of Financial Position as Prepaid Expenses and then transferred in equal monthly amounts to the Statement of Financial Performance.

Inventory

Inventory is recorded at the lower of cost or estimated net realisable value.

Property plant and equipment

Property, Plant and Equipment are recorded at cost less any accumulated depreciation and impairment losses.

Debtors and prepayments

Debtors are generally short-term and non-interest bearing. Therefore, the carrying value of receivables approximates their fair value.

Creditors and accrued expenses

Payables and accrued expenses are non-interest bearing and are normally settled within 30 days. Therefore the carrying value of creditors and other payables approximates their fair value.

Employee costs payable

A liability is recognised for the amount expected to be paid if the Society has a present legal or constructive obligation to pay this amount as a result of part service provided by the employee and the obligation can be estimated reliably.

Changes in Accounting Policies

There are no changes in accounting policies during the financial period



Notes to the Performance Report

Katherine Mansfield Birthplace Society Incorporated

For the year ended 31 December 2023

Account	2023	2022
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Oroya & Melvin Day Trust Grant Utilisation	26,177	17,077
Donations	12,258	3,298
Endowment Trust Grant	0	3,009
Grants General	0	11,512
Literary Award Grants	0	2,222
Talking Books Fundraiser	9,746	13,726
Wage Subsidy	0	1,318
WCC Operational Grant	126,282	123,322
Total Donations, fundraising and other similar revenue	174,462	175,483
Fees, subscriptions and other revenue from members		
Membership Fees	2,842	3,393
Total Fees, subscriptions and other revenue from members	2,842	3,393
Revenue from providing goods or services		
2023 Cent. general expenditure revenue account	36,705	203
2023 Cent. Program CoOrdinator revenue account	10,000	10,000
Credit Card Surcharges Collected	90	0
Front Fence Funding Fruition	22,847	0
General Admission	22,261	13,887
Income - Education Programme	1,652	1,339
Income - Gallery Sales	1,878	0
Income - Public Programme	717	719
Income - Tours Cruise	1,487	496
Income - Tours Education	2,513	1,987
Income - Tours General	2,939	2,923
Income - Tours Tertiary	0	43
Publication - Cookbook	1,040	707
Publication - KM Love Letters	1,798	2,999
Publication - Material Mansfield	70	92
Publication - Timeline book	1,311	730
Publication Income - 2023 Calendar	439	2,267
Publications - Te Whare Tare	30	47
Publications & KMGH Merchandise	836	9
Revenue for postage	272	806
Sales - Annual Garden Sale	1,355	2,060
Sales - Merchandise	18,518	10,185
Trade Me Sales	166	140
Vend Default Discount	0	(182)
Venue Hire	196	0
Total Revenue from providing goods or services	129,121	51,459
Interest, dividends and other investment revenue		
Interest Received	8,748	2,962
Total Interest, dividends and other investment revenue	8,748	2,962



Account	2023	2022
2. Analysis of Expenses		
Expenses related to public fundraising		
Functions Expenses	0	24
Gallery - Artist Payment	560	0
Talking Books function expenses	3,425	2,031
Total Expenses related to public fundraising	3,985	2,054
Volunteer and employee related costs		
Kiwisaver employer deductions	4,243	3,830
Payroll Processing Expenses	456	405
Staff Wages	136,564	132,899
Staff Costs & ACC Levies	350	345
Staff Holiday Pay Expense	(1,832)	539
Total Volunteer and employee related costs	139,781	138,019
Costs related to providing goods or services		
2023 Cent. General expenses	31,967	5,941
2023 Cent. Program Coordinator Expenses	10,000	10,000
Airsquare transaction fees	1,418	430
Collection Care Expenses	163	481
Contract Cleaner	3,120	3,120
Education Programme Expenses	3,126	1,288
Exhibitions General	3,762	7,587
Garden Activities Expenses - Labour	6,495	4,766
Garden Activities Expenses - Parts and materials	1,665	561
Insurance	6,915	6,032
Interpretation expenses	2,778	1,770
Marketing	8,553	6,370
POS Vend	91	924
Public Programmes - expense	6,465	2,650
Publication Expenses - 2023 Calendar	40	3,622
Publication Expenses - KM Love Letters	0	38
Purchases - Shop Consumables	343	123
Purchases - Shop fittings, furniture and hardware	40	0
Purchases - Shop Merchandise	9,666	3,775
Purchases - Shop Postage	388	1,251
Rates - WCC	1,491	1,604
Repairs & Maintenance	6,564	5,305
Security/Fire/Compliance	1,794	1,587
Stock Adjustment	(2,760)	401
Tour expenses	199	86
Total Costs related to providing goods or services	104,281	69,712
Grants and donations made		
Literary Award Expenses	2,197	2,223
Total Grants and donations made	2,197	2,223
Other expenses		
Audit Fees	3,000	2,700
Bank Charges	112	120
Computer expenses	247	128
Credit Card Fees	1,148	1,062
Depreciation	17,836	17,843
Depreciation Computer & Office Equipment	2,277	569
EFTPOS expenses	587	581
Electricity	2,312	2,007
General Expenses	399	640
KMBS Member & Governance Expenses	2,443	1,123
Legal & Professional fees	904	44
Office Equipment Supplies	503	458
Pavilion project development expenses	0	3,009
Postage - Admin	200	187
Professional Development	20	138
Publication & KMHG Merchandise Expenses	4,806	0
Stationery	0	6



Storage expenses	6,202	5,777
Subscriptions	2,015	2,650
Telephone/Internet	1,318	1,318
Website hosting	588	500
Total Other expenses	46,916	40,861

Account	2023	2022
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3. Analysis of Assets

Bank accounts and cash		
BNZ Business On Call Account	111,140	106,548
BNZ Cheque Account	16,463	46,170
BNZ Project Account	24,673	23,967
Petty Cash A/c	309	391
Term Deposit A/c No. 1 -17	4,000	4,000
Term Deposit A/c No. 2 -18	4,000	4,000
Term Deposit A/c No. 3 -19	4,011	4,011
Total Bank accounts and cash	164,596	189,088
Debtors and prepayments		
Accounts Receivable	80	98
Accrued Interest Receivable	1,916	1,458
Prepaid Expenses	4,308	3,637
Total Debtors and prepayments	6,304	5,193
Inventory		
Stock on Hand - Gift Shop	12,856	10,096
Total Inventory	12,856	10,096
Other non-current assets		
Front Gate Replacement Work in Progress	22,853	0
Total Other non-current assets	22,853	0
Investments		
Tagged Donation Account	113,164	108,531
Total Investments	113,164	108,531

4. Analysis of Liabilities

Creditors and accrued expenses		
Accounts Payable	4,844	4,621
Accrued Expenses	3,000	2,867
GST Payable/(Receivable)	7,971	9,322
Business Visa	1,043	940
Total Creditors and accrued expenses	16,859	17,749
Employee costs payable		
Accrual for Holiday Pay	5,433	7,265
Wages Payable	6,365	4,900
Total Employee costs payable	11,798	12,165
Unused donations and grants with conditions		
2023 Cent. General Donations liability fund	0	7,797
2023 Cent. Program CoOrdinator liability fund	0	10,000
Front Fence Funding Fund	2,153	10,000
Oroya & Melvin Day Charitable Trust	3,758	11,197
Education Funding Account	5,852	5,852
Gay Saker Bequest	0	(355)
Income Received in Advance (WCC)	73,473	71,751
Pavilion Donations	14,426	14,426
Membership in Advance	1,810	810
Tagged Donation	107,735	0
Total Unused donations and grants with conditions	209,207	131,479
Other non-current liabilities		
Tagged Donation	0	107,735
Total Other non-current liabilities	0	107,735



5. Property, Plant and Equipment

Current Year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation	Closing Carrying Amount
Land	139,000				139,000
Buildings	205,846			8,018	197,828
Building Improvements	29,902			4,184	25,718
Computer Equipment	5,124			2,277	2,847
Furniture and fixtures	13,868			816	13,052
Household business equipment	4,315			1,697	2,618
Interior decoration	42,858			2,521	40,337
Land Improvements	6,346			600	5,746
Total	447,259		-	20,113	427,146

Previous Year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation	Closing Carrying Amount
Land	139,000				139,000
Buildings	213,864			8,018	205,846
Building Improvements	34,086			4,184	29,902
Computer Equipment	-	5,692		568	5,124
Furniture and fixtures	14,684			816	13,868
Household business equipment	6,018			1,703	4,315
Interior decoration	45,378			2,520	42,858
Land Improvements	6,946			600	6,346
Total	459,976	5,692	-	18,409	447,259

Account	2023	2022
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6. Accumulated Funds

Accumulated Funds		
Opening Balance	491,040	510,610
Accumulated surpluses or (deficits)	18,015	(19,570)
Total Accumulated Funds	509,055	491,040
Total Accumulated Funds	509,055	491,040

7. Commitments

The Society has commitments in relation to grants received for stated projects that will be completed in the 2024 financial year or beyond (carried as Current Liabilities). These are recorded in Note 4 Unused donations and grants with conditions, 2023 - \$209,207 (2022 - \$131,479.11).

The Oroya & Melvin Day Charitable Trust have committed to an annual grant for Exhibitions, Educational Programmes and Profile-Raising Public Events, paid in six-monthly installments for five years (to June 2025). 31 Dec 2023 - \$3,757.65, 31 Dec 2022 - \$11,196.75.

The Gay Saker Bequest is for the costs associated with the annual Literary Awards (the Mansfield Short Story Award) and received biennially, (2023 - \$nil, 2022 - \$-354.53).

The Income Received in Advance is the balance of the 2023/2024 Wellington City Council grant that is utilised for salary and wage costs and general operational purposes prior to 30 June 2024 (31 Dec 2023 - \$73,473.00, 31 Dec 2022 - \$71,750.97).

A significant donation was received in late 2021 and has been tagged to a specific project expected to progress in 2024. This has been previously recorded as a non-current liability but is now recorded as a tagged donation.



8. Contingent Liabilities and Guarantees

The Society has no known contingent liabilities or guarantees as at 31 December 2023, (31 December 2022 - \$nil)

Account	2023	2022
9. Goods or Services Provided to the Entity in Kind		
Sunshine Gardening - Gardening Labour, leftover plants from annual plant sale in lieu of cash payments	0	587
Daltons - Potting mix and fertiliser for garden	700	700

10. Related Parties

The Building Intelligence Group Limited (TBIG) was appointed to manage Stage 1 of the Pavilion Project under the direction of its employee, Luke Tobin. Society Board member Byron Roff is a principal of TBIG Project Management. Mr Roff's related party transactions were declared at monthly Board meetings.

0 3,000

An organisation that a Board member works for paid \$1,500 for research and writing work done on a Katherine Mansfield centenary stamp set.

0 1,500

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.



Supporters

Absolutely Positively
Wellington City Council
Me Heke Ki Pōneke

OROYA & MELVIN
DAY
TRUST

bluestar 




stout trust



NZCT
NZ COMMUNITY TRUST



Pub Charity
Limited 

walk WELLINGTON

grassroots
20 years supporting your community
trust





INDEPENDENT AUDITOR'S REPORT

To the Members of Katherine Mansfield Birthplace Society Incorporated

Opinion

We have audited the accompanying performance report of Katherine Mansfield Birthplace Society Incorporated on pages 1 to 24, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2023, the statement of financial position as at 31 December 2023, the statement of accounting policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 1 to 24 presents fairly, in all material respects:

- the entity information for the year ended 31 December 2023;
- the service performance for the year then ended; and
- the financial position of Katherine Mansfield Birthplace Society Incorporated as at 31 December 2023, and its financial performance, and cash flows for the year then ended in accordance with the requirements of the Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) standard, issued in New Zealand by the New Zealand Accounting Standards Board (PBE SFR-A (NFP)).

Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the service performance information in accordance with the ISAs and New Zealand Auditing Standard (NZ AS1) "The Audit of Service Performance Information". Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Katherine Mansfield Birthplace Society Incorporated in accordance with Professional and Ethical Standard 1 'International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Katherine Mansfield Birthplace Society Incorporated.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.



Other Information in Annual Report

The President's Report, pages 5-11 of the Annual Report have not been included in the Scope of this Audit, and as such are excluded from the Audit Opinion.

Board's Responsibility for the Performance Report

The Board are responsible on behalf of the entity for:

- (a) service performance criteria that are suitable in order to prepare service performance information in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) standard issued in New Zealand by the New Zealand Accounting Standards Board (PBE SFR-A (NFP));
- (b) the preparation and fair presentation of the performance report which comprises:

- the entity information;
- the statement of service performance; and
- the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with PBE SFR-A (NFP), and

(c) for such internal control as the Board determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Board are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and NZ AS1 will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Obtain an understanding of the process applied by the entity to select what and how to report its service performance.

- Evaluate whether the service performance criteria are suitable so as to result in service performance information that is in accordance with the PBE SFR-A (NFP) framework.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



PJ Major Chartered Accountant
PORIRUA
18 June 2024

