

Job Description

Position:	Youth Health Hub Nurse: <ul style="list-style-type: none">Youth Health Clinics
Purpose:	<p>To provide nursing assessment, intervention, follow up and referral of young people aged 12-24 and their families in the community. The Youth Health Service will deliver youth appropriate primary health care to young people who have social and medical needs that result in them missing out on the primary healthcare they need through mainstream services.</p> <p>The service is also expected to build capacity, particularly across the primary care sector but also in specialist services, by role modelling youth appropriate, "youth friendly" practices, providing clinical liaison and consultation services regarding developmentally appropriate youth healthcare and facilitating access to other primary care providers as appropriate. The service will encourage opportunities for young people to have input into the continuous improvement of the service.</p>

INCUMBENT'S PERSONAL DETAILS

Employee Name:	
Phone No:	
Mobile No:	
Fax No:	
Email:	

AUTHORITIES

Reports To:	Nurse Manager, Youth Health Clinic
Number of Direct Reports:	Nil
Staffing:	Nil
Financial Authority:	Nil

KEY RESPONSIBILITIES

<u>Key Accountabilities:</u>	<u>Tasks:</u>
Practices youth health nursing to a high professional standard, demonstrating professional responsibility	<ul style="list-style-type: none"> ✓ Demonstrates expert clinical competency, providing consistent best practice, evidenced based care for young people and their families. ✓ Practices nursing in a manner that the young person and their family/whanau determine as culturally appropriate ✓ Young people's health needs are identified, and appropriate action taken in accordance with evidence based practice. ✓ Uses sound judgment and appropriate communication methods to provide advice, or develop care plans in partnership with the young person. ✓ Maintains accurate client documentation Documents all any Ensures all referrals made are of high professional standard. ✓ Participates in case and peer review. ✓ Participates in supervision. ✓ Young people identified with child protection issues are referred to Child Youth and Family Service following organizational processes and policies
Advocates for an integrated approach to support the health and wellbeing of young people and their family	<ul style="list-style-type: none"> ✓ Works closely within a wider multi-disciplinary Youth Hub Health team as required in a collaborative manner ✓ Builds collaborative relationships with GP, Practice Nurses and other Care Providers within the local community to provide optimum support for young people ✓ Strong links are established with community agencies, networks and organisations that impact on the health and well being of the client and community. ✓ Clients and their families are provided with the best possible information and resources to enhance their wellbeing ✓ Works co-operatively with variety of community agencies
Promotes Youth friendly practice	<ul style="list-style-type: none"> ✓ Ensures young person is a partner in the development of their care plan ✓ Young person's feedback is sought on a regular basis and informs approach.
Contributes to increased access to primary health care	<ul style="list-style-type: none"> ✓ Ensures Young people access to health care in youth appropriate locations. ✓ Utilises strategies which optimise youth engagement ✓ Identifies barriers that have prevented young people accessing other mainstream primary service ✓ Contribute to better health literacy for young people
Contributes to continuous Quality Improvement activities	<ul style="list-style-type: none"> ✓ Provides input into clinical audit, policy review and change processes to ensure contemporary evidence based practice in youth health speciality. ✓ Contributes to the development of standards of practice, protocols and policies related to the Youth Health Hub. ✓ Identifies and addresses barriers to patient/client, family or whanau satisfaction ✓ Promotes a culture which fosters the provision of positive client outcomes

	<ul style="list-style-type: none"> ✓ Identifies situations of clinical risk and takes appropriate steps to refer to relevant secondary services. ✓ Identifies situations which highlight care and protection concerns for the young person and takes appropriate steps to refer to relevant agencies. ✓ Ensures service targets and deliverables are met wherever possible
Maintains Professional Development and Clinical Competency, as per National Youth Health Nursing Knowledge and Skills framework	<ul style="list-style-type: none"> ✓ The Health Practitioner Competence Assurance Act obligations are adhered to: maintaining competence, updating knowledge, undergoing competence assessment ✓ Work within the relevant legal and ethical frameworks. ✓ Undertakes on-going learning i.e. in-service, self-learning, study days, post graduate learning. ✓ Practices in accordance with best practice legal, ethical and professional standard. ✓ Maintains own clinical expertise and knowledge in current specialty to facilitate service development. ✓ Identifies and promotes development based on knowledge of service needs and Youth Health Hub strategic direction. ✓ Attends educational opportunities/conferences relevant to youth nursing role and scope of practice where possible
Health and Safety	<ul style="list-style-type: none"> ✓ Recognise individual responsibility for workplace Health and Safety under the Health and Safety Act 1992. ✓ Contribute to Health and Safety activities directed at preventing harm in the workplace, in consultation with employees and Health & Safety representatives for area. ✓ Ensure that all accidents/incidents in the workplace are investigated, and that hazards are recognised and adequate controls put in place.
Cultural Safety Commitment to the principals of Treaty of Waitangi and Honouring Cultural Diversity	<ul style="list-style-type: none"> ✓ Integrated Awareness of the Treaty of Waitangi and the special access needs of Maori into administration and communication processes. ✓ Keep the Treaty of Waitangi while acknowledging cultural and social differences of all.
Utilise Information Technology	<ul style="list-style-type: none"> ✓ Demonstrate ability to access and use available clinical information systems. ✓ Be conversant with applications required for your specific role. For example, Medtech, PIMS, Concerto, MS Office Suite and MS Outlook. ✓ Maintain own professional development by attending relevant IT educational programmes.
Clinic Maintenance	<ul style="list-style-type: none"> ✓ Support a presentable and hygienic clinic environment ✓ Ensure all clinical supplies are well stocked and clinical equipment cleaned and calibrated. Ensure all clinical wastes are disposed of appropriately ✓ Maintain Cleanliness and hygiene of office equipment (computer, phone, keyboard, etc). ✓ Completed/finalised documents are securely filed ✓ Contribute to neat and tidy shared utility spaces.
Effective Team Member	<ul style="list-style-type: none"> ✓ Provide a positive working environment working alongside other Youth Health Hub staff ✓ Provide support if required to other Youth Clinics ✓ Undertake any other task that may required by the Clinical Director or Service Manager.

PERSON SPECIFICATION

	ESSENTIAL	HIGHLY DESIRABLE
<u>EDUCATION</u>	<ul style="list-style-type: none"> Registered Nurse with current practising certificate 	<ul style="list-style-type: none"> Post Graduate diploma relevant to youth health (or in progress)
<u>EXPERIENCE/ KNOWLEDGE</u>	<ul style="list-style-type: none"> A minimum of three years experience in Youth Health nursing. Meets the specialty criteria of the Youth Health Nursing Knowledge and Skills Framework 2014. Trained in HEADSSS Assessment The ability to work independently and be a member of a team. Commitment to ongoing education at post-graduate level. Basic knowledge and understanding of medico/legal and ethical responsibilities. A current driver's license. 	<ul style="list-style-type: none"> Experience in sexual health/contraception Experience with working with Maori & Pacific youth Adolescent & Young Adult Mental Health/brief intervention experience
<u>PERSONAL AND PROFESSIONAL QUALITIES</u>	<ul style="list-style-type: none"> High standards of professionalism and integrity. Ongoing education and career plan. A team player who is committed to working collaboratively A strong youth focus A strong commitment and genuine interest in quality service delivery. A commitment to the development of the nursing profession. The ability to communicate effectively with all levels of staff and develop relevant networks. A good listener. Demonstrates a commitment to cultural awareness and its application to nursing practise. Respect for individuals from diverse backgrounds. Active involvement in relevant professional/other organisations. Flexibility 	

Meetings	Frequency
<i>Health</i> WEST staff meeting	Monthly
Youth Health Hub Team Meeting	Fortnightly
Any other meetings as required	

Variations to Position Description - This position description describes the accountabilities and requirements of the position and is intended as a guide to the main elements of the role and should not be considered as a complete listing of all duties and tasks that may be undertaken. This position description is not intended to be restrictive and may change. Every effort will be made with the post holder about changes internally or externally to the organisation.