



**FINZ Annual General Meeting Minutes**

**Date:** Friday 5th May 2017, commencing at 12:10pm

**Venue:** Quincy’s Room, Rydges Hotel, Queenstown

**Attendees:**

Dennis McKinlay	FINZ President	Patrick Holmes	Coastguard
Shane Chisholm	Salvation Army	Ellie Gray	University of Auckland
Kate Russell	CMRF/NZBRI	David Lawson	CWS
Karla Paotonu	Outward Bound	Su Marshall	Simpall
Tilda Bostwick	Execucare	Adrienne Bushell	Nikau Foundation
Sarah Dance	Paralympics NZ	Jim Datson	Project Periscope
Clare Davey	PFRA	Michelle Gerwitz	Presbyterian Support
Shelby Huntley	SPCA Canterbury	Olivia LaMontagne	Presbyterian Support
Dominique Leeming	SPCA Canterbury	Katie Martin	WWF New Zealand
Matthew Reweti	Welesley Comm. Act.	Carolyn Styles	Cholmondeley
Karen Ward	PFRA		

**In attendance:**

David Irving	FINZ CEO	Emma Anderson	FINZ
Julie Chan	FINZ	Minnie Finlayson	FINZ
Vicki Locke-Fearon	FINZ		

**1. Apologies**

Moved by Dennis McKinlay

Seconded Ellie Gray

That the following apologies be approved:

Alice Montague, Dianne Armstrong, Cheryl Moffat, Louise Parkin, Carolyn Santiago, Brendon Veale and Ellen Voller

Carried

**2. Minutes of the 26<sup>th</sup> Annual General Meeting held on Friday Tuesday 15<sup>th</sup> April 2016**

Moved by Ellie Gray

Seconded Jim Datson

“That the Minutes of the 26<sup>th</sup> General Meeting of FINZ on Friday 16<sup>th</sup> April 2016 be taken as read and confirmed.”

Carried

### **3. Matters arising from previous minutes**

The minutes of the 2016 AGM mentioned a celebration of the FINZ 25<sup>th</sup> anniversary. This has not happened and as we approach our 28<sup>th</sup> anniversary it is more appropriate to plan something to celebrate our thirtieth.

The recommendation to change membership bands to match the accounting tiers (as recommended by Jim Datson in his review) is to be re-examined by the incoming board.

### **4. President and Chief Executive's Reports**

The circulated reports of the President and Chief Executive for the 2016 year were received by the meeting and taken as read and accepted.

Moved by Jim Datson

Seconded David Lawson

Additional Comments:

2017 was a disruptive year with significant change in FINZ personnel. This has given us the opportunity for some fresh thinking and new ideas which are being developed and should lead to a number of initiatives being launched in the coming year.

An M.O.U. has been negotiated with each of the Regions, formalising the relationship with FINZ head office and documenting "who does what". This will create a number of efficiencies when organising and accounting for regional events.

Dennis thanked Tilda Bostwick of Execucare for her help in finding new staff during the past year.

Jim Datson proposed a formal vote of thanks to Dennis "we owe you a tremendous debt of gratitude for your efforts last year".

### **5. Financial Report**

The financial report for the 2016 year was tabled for discussion.

The President noted the increases in membership and a corresponding increase in membership revenue. He also noted that most of the extraordinary expenditure related to the final payments of departing staff. One additional item related to legal advice regarding the submission to MBIE on the potential regulation of Section 28a of the Fair Trading Act (legislation which had been passed into law but had not been implemented, largely due to it being considered unworkable). This advice had been sought and shared by PFRA in the interests of both sets of members.

The President also noted that a question had been raised regarding the accumulation of reserves. He noted that the organisation needed to operate profitably to be able to set aside cash reserves. The CEO noted that the budget for this year was for a small surplus

Moved Dennis McKinlay

Seconded Patrick Holmes

That the financial accounts be received.

Carried

## 6. Appointment of auditor

Moved by Dennis McKinlay

Seconded Kate Russell

That Moore Stephens Markham be appointed as FINZ auditor for the 2017 financial year.

Carried

## 7. Setting of membership fees for the 2017 year

The President reported that after increasing the fees at the last AGM, the Board is not proposing any further changes for the next financial year. However the Board will reconsider the proposal from Jim Datson to reconcile the FINZ organisational subscription bands to match the new PBE (Public Sector Public Benefit Entities) tiers as recommended by the External Reporting Board which have been adopted by DIA Charities Services for all charity reporting.

The President advised that the Board will work on this with Jim Datson during the year and any proposals will go out for consultation to all members before coming to the next AGM.

Moved by Dennis McKinlay

Seconded Su Marshall

There will be no change to membership fees for the 2017 year

Carried

## 8. Announcement of incoming Council

The President advised that the incoming Council had met just prior to the AGM and that there was a single vacancy on Council created by the President stepping down at the end of his term of office, as determined by the constitution.

The current terms of office of Council members Ellie Gray, Kate Russell, Patrick Holmes and Shane Chisholm end and they are each eligible for re-election. All four were duly nominated and seconded.

In addition, Grant Chellew who is a former member of Council, was nominated and seconded.

With five vacancies and five nominations, there is no need for an election and all those nominated are appointed to the Council for 2017.

Dennis announced that, at the conclusion of this AGM, Kate Russell would take up the role of President of FINZ and Chair of the Council. Kate's appointment had been made at a Council meeting earlier in the day. He also noted that the same meeting appointed two Deputy Chairs which gives balance to the council with a deputy in each of Auckland and Wellington with the Chair based in Christchurch.

The full Council is now:

Kate Russell	President / Chair	David Lawson	Northern Region Chair
Ellie Gray	Vice President / Deputy Chair	Karla Paotonu	Central Region Chair
Shane Chisolm	Vice President / Deputy Chair	Su Marshall	Southern Region Chair
Grant Chellew		Patrick Holmes	
Alice Montague			

Dennis McKinlay formally welcomed the new council and wished them well for the coming year.

## 9. Announcement of Ethics Committee

The President advised that the Ethics Committee is:

Kate Morrison – Chair  
Louise Carrol  
Cheryl Moffat

Kate Russell was formerly on the committee but has stepped down because of her appointment to the FINZ Chair.

Moved by Dennis McKinlay                      Seconded Kate Russell  
Carried

## 10. General Business

Dennis and Karen Ward gave summary of the consultation process for Section 28a of the Fair Trading Act. The process was run by MBIE and a combined effort on behalf of FINZ and PFRA was supported by Sue Barker of Charities Law. Our combined submission opposed the proposed regulation and recommended that either the legislation should be repealed (as it is generally acknowledged as unworkable) or that the current process of self-regulation by the industry should continue.

Karen Ward also noted that Gareth Davies of Save The Children was about to undertake a review of the Telemarketing industry.

Karen also thanked FINZ for its support of PFRA.

Tilda Bostwick noted that Abby Smith of Greenpeace is working on getting Fundraisers onto the skills shortage list, enabling suitably qualified people from overseas a more straightforward access to working in New Zealand.

Jim D – Class 4 gaming review

Kate Russell was congratulated on her recognition in the New Year's Honours List being awarded an Officer of the New Zealand Order of Merit.

Meeting closed at 12:40pm.

Approved: \_\_\_\_\_  
(Chair)

Date: \_\_\_\_\_