



## **Health and Safety**

Health and Safety is important to any business, no matter the size and what they do. For some it will be a bigger issue than others (a construction company vs an accountant for example), but it is important that you look at all the issues for your specific situation.

WorkSafe [<https://www.worksafe.govt.nz/>] have some information and tools on their website to help you with this. SafePlus [<https://online.safeplus.nz/>] is an online tool for self-assessment designed for small and medium sized businesses and will give you information and recommendations on what you need to work on for your H&S.

WorkSafe also has guidance on their website about writing H&S documents for your business [<https://www.worksafe.govt.nz/the-toolshed/tools/writing-health-and-safety-documents-for-your-workplace/>] including common types of documents and how to. They also have other things in their website Toolkit that could help you with your H&S [<https://www.worksafe.govt.nz/the-toolshed/tools/>].

If you are unsure about any aspect of this you can contact a H&S Consultant who can guide you through this process and help with any areas you may need it.

Business Trust Marlborough Incorporated  
027-978-7637  
[manager@businesstrustmarlborough.co.nz](mailto:manager@businesstrustmarlborough.co.nz)  
Level 2, 3 Main Street, Blenheim  
P O Box 903, Blenheim 7240